

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting April 7, 2011**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, April 7, 2011 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

### **MEMBERS PRESENT:**

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

*Member(s) Absent: None*

### **OTHERS PRESENT:**

Solicitor Robert Cravitz, Inspector Pete DeWire, Admin. Secretary Susan Seebold and Operator Robin Sholly

**VISITORS PRESENT:** Steven Bogush

### **MINUTES:**

The Authority members reviewed the minutes of the March 3, 2011 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the March 3, 2011 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

**PUBLIC COMMENT:** *No one present to be heard.*

**CORRESPONDENCE:** *None*

### **GRAND OAK ESTATES:**

Mr. Steven Bogush came before the board to discuss the availability of public water and sewer services for Grand Oak Estates, which is proposed to be constructed along the southern portion of Clifford Road. Mr. Bogush explained that the aforementioned development will be a retirement community consisting of eight duplex units and one single family home. A brief discussion ensued in which the Authority explained the steps in obtaining public water and sewer services. Further discussion was tabled until Mr. Bogush submits a written request for water and sewer capacity.

### **EAST SNYDER PARK:**

Inspector Pete DeWire reported that the sewer main installation at the East Snyder Park has been completed and tested. Inspector DeWire further reported that the as-builts for the East Snyder Park have been completed and submitted. After a brief discussion, Secretary Gregory Aungst motioned to accept the Deed of Dedication for the East Snyder Park dated April 5, 2011 as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved. It shall be noted that review by the Authority engineer was not required, since the Authority Inspector created the as-built drawings according to PTMA Rules and Regulations for a community project that was funded by the Penn Township Board of Supervisors.

### **PTMA METER READING EQUIPMENT:**

The Authority members reviewed the two co-star quotes for the replacement of the PTMA meter reading equipment. After a brief discussion, Vice-Chairman Neal Smith motioned to purchase a Series 5501 Sensus Touchread Handheld Meter Reading System as presented by L/B Water Service, Inc. in Costars Acknowledgment Order Number 1300799 in an amount not to exceed \$8,211.02. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

### **CHAIRMAN'S REPORT – Thomas Ferry:**

Chairman Thomas Ferry stated that he has nothing further to report.

### **VICE-CHAIRMAN'S REPORT – Neal Smith:**

Vice-Chairman Neal Smith stated that he has nothing further to report.

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### ***INSPECTOR'S REPORT – Pete DeWire:***

Inspector Pete DeWire reported on recent Pennsylvania One Calls.

### ***OPERATOR'S REPORT – Scott L. Sharp:***

#### ***Monthly Operating Reports:***

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS – Timothy Laubscher:***

#### ***Financial Reports:***

The Authority members reviewed the financial reports. (See Attachment B and C)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss, Vice-Chairman Neal Smith motioned to adjourn the April 7, 2011 PTMA meeting at 7:38 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***